

Detailed Job Profiles & eligibility Criteria for JSLSP (also detailed advertisement for vacancies for the website)

Jharkhand State Livelihood Promotion Society

JSLPS, under the aegis of Rural Development Department, Government of Jharkhand is an autonomous society registered under the Societies Registration Act, 1860. JSLPS's mandate is to promote livelihoods amongst disadvantaged communities across the state to reduce the rural poverty. Over the years, it has brought in innovative strategies and interventions to successfully demonstrate enhanced livelihoods among the poor in the state.

JSLPS has been designated by the Government of Jharkhand to implement "Aajeevika" (National Rural Livelihoods Mission), in Jharkhand. JSLPS is the nodal agency for NRLM in the state and is expected to engage full time dedicated team of professionals to implement NRLM at state, district and block levels. For More Details about the project Please visit www.jslps.in.

1. **Chief Operations Officer (COO)/ APD - UR (1 positions)** - As a part of SMMU, you would work under the guidance of Project Director/CEO and would lead all programme of JSLPS, manage external relations within and outside the state, convergence with Govt. line departments and other related matters within the Program. You would also be responsible for all regular administrative matters for SMMU, DMMU & BMMU. We are looking for a person with a Post Graduate Degree/ Diploma in Rural Development / Management / Business Administration / Social Work/ Agriculture and allied disciplines/ Development Studies from a recognized University/ institute. You should have at least 15 years of relevant Post qualification work experience of which 8 years should be in senior management level handled large level of National/International funded project(s) at State/National level in government/Development Project. Persons having experience of working with government of Jharkhand shall be given preference. The gross monthly remuneration is Rs. 100,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
2. **SPM - Social Mobilization & Institution Building- UR (1 Position)**- As part of SMMU, SPM- SM & IB would be responsible to take the lead of resource block strategy under NRLM program in the state. Your Major responsibility would be to build community institutions in the state, guide efforts to strengthen institutions especially federations, producer cooperatives/companies and make them sustainable institutions. You would be responsible for developing strategic plan for the Institution Building & Capacity Building team at state and district level. Developing social capital within the state to ensure 100% coverage of poor & poorest of the poor in the state would also be your key area. You would conduct external CRP start-up & de-briefing meetings & providing necessary inputs. You shall be responsible for developing & executing community cadre systems & policies, guidelines, community operational manual and updating them as and when required to facilitate effective implementation. You will develop SHG records formats, MPR and profiles for household & SHG information. You will take care of strategic partnership with the resource agencies, academic institutions, training institutions at national & state level and will establish network with line departments & other agencies for convergence & capacity building. In addition, you will be developing annual action plan with budget for SM & IB, conceptualizing innovations in NRLM context & replicating those best practices, Giving technical assistance & handholding support to State team, District Team and Block team. We are looking for person with a Post Graduate Degree/ Diploma in Rural Development /Management / Business Administration / Social Work/Agriculture and allied /Development studies from a recognized University/institute. You should have at least 10 years of relevant work in Government/Development project. The gross monthly remuneration is Rs. 75,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

3. **SPM- (Livelihoods): UR (1 Position)-** As part of the SMMU, you would be leading the thematic team of Livelihoods. You would be responsible for extending support to district as well as block teams for executing livelihoods intervention in the project. You would also be responsible for coordinating with different project partners, developing implementation strategies for livelihoods activities, staff capacity building, supervising field operations and troubleshooting as and where required at district and field level. We are looking for a person with a Master degree/ PG Diploma in Business Administration/ Management/ Rural Development / Social Work/ Agriculture and allied /Development studies from a recognized University/ institute. You should have at least 10 years of relevant work experience In Government/Development project particularly on successfully implemented rural livelihoods interventions and have experience of working with community institutions, their federations and producers' group for different kind of livelihood activities. You should possess strong skill in design and formulation of project proposal for Livelihood Promotion, sub-sector analysis and analysing value chain and visualizing viable business plan for poor to support their livelihoods. You should possess live experience in designing & implementation of different sub-sectors of livelihood. The gross monthly remuneration is Rs. 75,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

4. **SPM-Livelihoods (Non-Farm) - UR (1 Position)-** As part of SMMU, You would be responsible for developing the overall strategy for Non-Farm Livelihoods, develop annual business plan of Non-Farm sector and successfully implement planned interventions accordingly. You would also be responsible for Identification of possible Non-Farm sector, conducting value chain analysis, mapping "point of intervention" and designing strategies for it. Your responsibility would also include organizing collectives and facilitate their business plan, capacity building for project staff, managing partnership agreed for facilitating non-farm activities. Mapping opportunities / trades that would offer maximum employment creation in rural areas and develop a skill development plan including designing of training course curriculum of most potential opportunities / trades. You will look creation of database of training and skill development agencies in the state and country for providing skill and placement services based on a considered review of capacity, credentials, performance and commitment to the project. You will establish Monitoring and Information tracking strategy and system, enabling continuous review operational performance of the skill development programme. You would also responsible for building up strategies to promote livelihoods through various kinds of partnerships that would allow for sector based technical assistance. We are looking for a person with a Post Graduate Degree/ Diploma in Rural Development or Management /Agriculture and allied studies from a recognized University/ institute. You should have at least 10 years of work experience at management level particularly worked in large-scale livelihood program/project to improve livelihoods of poor. Must have experience of managing contracts, coordinating resource organization for training and capacity building specifically for rural stakeholders. You should also possess skill of establishing business network and liaison with business enterprises, government and service provider agencies. The gross monthly remuneration is Rs. 75,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

5. **SPM -Financial Inclusion- UR (1 Position)-** As part of SMMU, You would be responsible for leading the Financial Inclusion theme, designing policy framework and strategies on Microfinance and design implementation guideline. You would be working closely with the COO and strive for improving project implementation guideline across the project period. You would lead Partnerships and coordination with Financial Institutions, other service providers both public and private. You would also design and lead studies, evaluation and research to further strengthen the financial inclusion interventions. We are looking for a person with a Post Graduate Degree/ Diploma in Rural Development / Management / Business Administration / Social Work/Agriculture and allied/Development Studies from a recognized University/institute. You should have at least 10 years of relevant work experience in large scale Financial Inclusion interventions particularly with SHGs. Candidates willing to come on deputation from nationalized banks/ retired bankers from senior management level can also apply. The gross monthly remuneration is Rs. 75,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

6. **SPM Monitoring, Evaluation & Learning- UR (1 Position)** - As part of MEL team at State level, you will be responsible for executing regular monitoring and evaluation of Project Progress across the state, facilitating reviews at and documentation work. You will also be responsible for anchoring studies, process monitoring and periodic evaluation at district level and circulation of the learning of the project in both downward and upward to all concerned and documenting identified best practices of the project. You should have relevant experience in documentation, reporting, data analysis and monitoring activities in developmental programmes/project. We are looking for a person with a Post Graduate Degree or PG Diploma in Social Work/ Rural Development/MCA / Statistics from a recognized University/ institute .You should have at least 10 years of relevant work experience of working with Monitoring and evaluation team in a Government/development Project. The gross monthly remuneration is Rs. 75,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
7. **SPM-Finance UR (1 Position)**- As a part of SMMU, you will be responsible for the leading, directing, coordinating and smooth functioning of all financial systems in State unit, District Units and Block units. You will also manage and monitor flow of Project funds. Another key role would be periodic financial reporting to various funders/ donors including MoRD and coordinating with internal & external auditors. You would also guide and train state, district and block level finance/account officer in proper book keeping & accounting. We are looking for person with a MBA In Finance/CA/ICWAI/ PG degree in commerce from a recognized university/ institute. You should have at least 10 years of relevant work experience in a large-scale programme of similar nature. You should have experience of working on financial management, budgeting, developing financial system in Government/semi government agency, banking institutions, reputed financial firms or nongovernment organizations. For Government Officials under deputation- Government officials from Jharkhand Finance Service with minimum 8 years of relevant experience will also be eligible for the position. The gross monthly remuneration is Rs. 75,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
8. **PM-Social Development UR (1 Position)**-As a part of Social Development team at State level, you will be responsible for executing all social development strategies/ intervention across the state. You would closely work with the District and Block team on social development issues with vulnerable people and liaise with the reputed NGO/CSO, state & district administration etc. You would also guide district and block units to strengthen institution especially like Block federation, producer company etc. We are looking for a person with a Post Graduate Degree or PG Diploma in Rural Development/Management/Business Administration/Social Work/Agriculture & Allied /Development studies from a recognized University/Institute. You should have at least 8 years of relevant work experience in Government/Development project at least at the district level position. The gross monthly remuneration is Rs. 50,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
9. **PM- Jobs & Skill Development UR (1 Position)**: As a part of State level team you will have to Develop annual business plan and successfully achieving target of jobs domain per year with targeted HH in the project. Successfully establishing business relationship with project partners and managing operation with them for job creation. Establishing convergence with Government sponsored job programme. Managing and handling partnership with training and placement agencies/academy in the project and make them run with customized 3-5 programme/year. Conceptualize the design of Job MIS and successful rolling out of it Supervise, mentor and guide Manager, Jobs at the district and Block level. You will also have to undertake extensive field visit to ensure the quality project/program interventions. We are looking for person with a Post Graduate Degree/ Diploma in Rural Development / Management / Business Administration / Social Work/Agriculture and allied /Development studies from a recognized University/institute. You should have at least 8 years of relevant work experience in Government/Private Sector. The gross monthly remuneration is Rs. 50,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

10. **PM-HRD UR (1 Position)**- As a part of HRD team at State Level, You would be responsible for rolling out recruitment, performance management system and establishing/streamlining the staff learning systems in the project. You would plan as well as execute training/exposure/interactive learning events as per the need of the Project. You would also be responsible for counselling and improving understanding of HRD process among project staff, managing performance evaluation and motivational reward system for the staff, smoothening grievance Redressal process for the project staff and document as well as disseminate HR learning process within organization. We are looking for a person with a Post Graduate Degree or PG Diploma in Personal Management/MBA in HR from a recognized University/Institute. You should have at least 8 years of relevant work experience of working with HR team in Government/development project/large institutional set up/ reputed company. The gross monthly remuneration is Rs. 50,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
11. **PM- Procurement- UR (1 Position)** -AS a part of Procurement team at State level, you would be responsible Preparation of Annual Procurement Plan for procurement of Goods, Works & Services to be required. Design of Tender documents including Expressions of Interest (Eols), Request for Proposals (RFPs) etc. Perform contract negotiations and appointment of agency keeping in mind principles of economy and value for money. Oversee the entire procurement process including co-ordination with experts for technical evaluation, conducting financial evaluation and negotiation with preferred bidders, prioritizes, assigns, supervises and review work of staff responsible for procurement of goods and services, including technical and specialized procurement of supplies and equipment. You would closely work with the District and Block team on procurement related issues. You would also train the staff on Procurement issue. You should have sound concept of World Bank procurement policy. We are looking for a person with a Chartered Accountant/M.Tech. /Post Graduate in Commerce/Economics/Relevant Field. You should have at least 8 years of relevant work experience in Government/development project. . The gross monthly remuneration is Rs. 50,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
12. **PM -MIS- UR (1 Position)**- As part of MIS team at State level, you will be responsible for executing and rolling out the project/Program MIS operations and updating the Project Progress across the state. You would look after the online Management Information System of the Project and streamlining information flow through periodic analysis of data based on project health indicators and documenting the same. Working knowledge of data management software will be desirable. We are looking for a person with a MCA / B.Tech/B.E/M.Sc. (IT) in computer science from a recognized University/ institute. You should have at least 8 years of relevant work experience of working with MIS team in a development Project/ large institutional set up/reputed company. The gross monthly remuneration is Rs. 50,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
13. **PM Media - Documentation & Communication- UR (1 Position)**- As part of the Communication team at state level, you would be primarily responsible for rolling out the communication strategies across the Project. You would closely work with the district and block teams to ensure that all staff shares the same vision of the Project. You would also provide close guidance to assist capacity building teams with design inputs. You should have excellent communication skill (both oral and writing). We are looking for a person with a Post Graduate Degree or PG Diploma in Mass Communication/Journalism from a recognized University/ institute. You should have at least 8 years of relevant work experience in Government/Development project. The gross monthly remuneration is Rs. 50,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
14. **Accounts Officer- UR (1 Position)** As a part of State level team you would responsible for the consolidation of unaudited report, identifying, rectifying, and suggesting preventive majors for financial, accounting and statutory compliances related issues/problems of the SMMU. You will be responsible for ensuring proper

monitoring and supervising timely completion of statutory/internal audit and ensuring compliance/settlement of audit observation. You will also be responsible for coordinating timely release of fund, verification of books of accounts also analysing the budget variance on quarterly basis. We are looking for a person with Post Graduate degree in Commerce/ CA Inter from a recognized University/ institute. You should have at least 5 years of relevant work experience in Government Programme/Development Project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

15. **Young Professional- (UR-2, ST-1 Total -3 Positions)** - As a part of State level team, you would support thematic consultants (SPM & PMs) in executing their thematic responsibilities. Your responsibilities would include documentation, collection of data/ information, conduct analysis, and studies regarding interventions, compiling reports and book/ record keeping, organizing related events, field visits, documentation, communication, reporting, meetings reviews, business dealing with different agencies etc. Coordination with other Units at SMMU/ DMMU. We are looking for a person with Post Graduate degree/diploma or Master Degree in Rural Development / Management / Business Administration / Agri Business Management/Social Work/Agriculture & allied. You should have maximum two years of work experience. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
16. **Programme Executives-Social Mobilization & Institution Building – UR (1 Position)** - As a part of State level team, you would support thematic consultants (SPM & PMs) in executing their thematic responsibilities. Your responsibilities would include documentation, collection of data/ information, conduct analysis, and studies regarding interventions, compiling reports and book/ record keeping, organizing related events, field visits, documentation, communication, reporting, meetings reviews, business dealing with different agencies etc. Coordination with other Units at SMMU/ DMMU. We are looking for a person with Post Graduate degree/diploma or Master Degree in Rural Development / Management / Business Administration / Agri Business Management/Social Work/Agriculture & allied/Development studies from a recognized University/ institute. You should have at least 4 years of relevant work experience of working with Livelihoods Farm activities team in Government/Development project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
17. **Programme Executives-Livelihoods Farm- UR (1 Position)** - As a part of State level team, you would support thematic consultants (SPM & PMs) in executing their thematic responsibilities. Your responsibilities would include documentation, collection of data/ information, conduct analysis, and studies regarding interventions, compiling reports and book/ record keeping, organizing related events, field visits, documentation, communication, reporting, meetings reviews, business dealing with different agencies etc. Coordination with other Units at SMMU/ DMMU. We are looking for a person with Post Graduate degree/diploma or Master Degree in Rural Development / Management / Business Administration / Agri Business Management/Social Work/Agriculture & allied/Development studies from a recognized University/ institute. You should have at least 4 years of relevant work experience of working with Livelihoods Farm activities team in Government/Development project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
18. **Programme Executives-Livelihoods Non-Farm- UR (1 Position)** - As a part of State level team, you would support thematic consultants (SPM & PMs) in executing their thematic responsibilities. Your responsibilities would include documentation, collection of data/ information, conduct analysis, and studies regarding interventions, compiling reports and book/ record keeping, organizing related events, field visits, documentation, communication, reporting, meetings reviews, business dealing with different

agencies etc. Coordination with other Units at SMMU/ DMMU. We are looking for a person with Post Graduate degree/diploma or Master Degree in Rural Development / Management / Business Administration / Agri Business Management/Social Work/Agriculture & allied/Development studies from a recognized University/ institute. You should have at least 4 years of relevant work experience of working with Livelihoods Non Farm activities team in Government/Development project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

19. **Programme Executives-Financial Inclusion- UR (1 Position)** - As a part of State level team, you would support thematic consultants (SPM & PMs) in executing their thematic responsibilities. Your responsibilities would include documentation, collection of data/ information, conduct analysis, and studies regarding interventions, compiling reports and book/ record keeping, organizing related events, field visits, documentation, communication, reporting, meetings reviews, business dealing with different agencies etc. Coordination with other Units at SMMU/ DMMU. We are looking for a person with Post Graduate degree/diploma or Master Degree in Rural Development / Management / Business Administration / Agri Business Management/Social Work/Agriculture & allied/Development studies from a recognized University/ institute. You should have at least 4 years of relevant work experience of working with Financial Inclusion activities team in Government/Development project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
20. **Training Manager- UR (1 Position)** - As a part of State level team, you would support thematic consultants (SPM & PMs) in executing their thematic responsibilities. Your responsibilities would include documentation, collection of data/ information, conduct analysis, and studies regarding interventions, compiling reports and book/ record keeping, organizing related events, field visits, documentation, communication, reporting, meetings reviews, business dealing with different agencies etc. Coordination with other Units at SMMU/ DMMU. We are looking for a person with Post Graduate degree/diploma or Master Degree in Rural Development / Management / Business Administration / Agri Business Management/Social Work/Agriculture & allied/Development studies from a recognized University/ institute. You should have at least 4 years of relevant work experience of working with Training team in SHG/Livelihoods project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
21. **Programme Executives- Jobs & Skills - UR (1 Position)** - As a part of State level team, you would support thematic consultants (SPM & PMs) in executing their thematic responsibilities. Your responsibilities would include documentation, collection of data/ information, conduct analysis, and studies regarding interventions, compiling reports and book/ record keeping, organizing related events, field visits, documentation, communication, reporting, meetings reviews, business dealing with different agencies etc. Coordination with other Units at SMMU/ DMMU. We are looking for a person with Post Graduate degree/diploma or Master Degree in Rural Development / Management / Business Administration / Agri Business Management/Social Work/Agriculture & allied/Development studies from a recognized University/ institute. You should have at least 4 years of relevant work experience of working with Jobs& Skill team in Government/Development project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
22. **Data Administrator- UR (1 Position)** - As a part of State level team you should have worked with data Management programmes and desktop publishing software in a development project. You should be able to manage field based data exclusively designed web based MIS for the Project and prepare the periodic reports. You will also be responsible for all trouble shooting required at field units for managing project

data. You should also have proficiency of typing both in Hindi and English. We are looking for a person with MCA/B.Tech/B.E in computer science from a recognized University/ institute. You should have at least 4 years of relevant work experience in Government/development project/reputed private company. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

Vacancies at District Level

23. **District Project Manager- (UR-2, ST-1 Total -3 Positions)** - You would lead the Project at the district level, managing up to 100 staff. You will be responsible for planning; execution and monitoring of all programme activities and guide the block units within the district to deliver quality results. You would also manage partnerships at district level including liaise with district administration and ensure rolling out of all organizational policies and systems across the district. As part of your work experience you should have lead a rural development programme (preferably on livelihoods/SHG promotion) at least at a district level, motivate both district as well as field teams, and collaborate with other stakeholders to achieve project goals. We are looking at persons with a PG degree/PG diploma completed in management, social work, rural development; agriculture and allied/Development studies from recognized university/institute. You should have at least 8 years of relevant work experience particularly on successful leading of large and multidisciplinary team as well as executing livelihoods/ SHGs/ MF programmes. The gross monthly remuneration is Rs. 50,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
24. **Project Manager Social Mobilization & Institution Building- (UR-2, ST-1 Total -3 Positions)**, - As part of District Team, you would be responsible for social mobilization, planning and managing all training for Block staff and community resource persons. You would design the annual training programme of the district and guide the district staff to ensure its timely and effective execution. You will monitor and review all training and capacity building & institution building programmes organized by the district & block. We are looking for a person with a Post Graduate Degree or PG Diploma in Rural Development/Management/Business Administration/Social Work/Agriculture & Allied/Development studies from a recognized University/Institute. You should have at least 5 years of relevant work experience in Government/development project on SHG and Livelihoods Promotion. Candidate having graduation degree in agriculture with 8 years' work experience can also apply. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
25. **Project Manager-Livelihoods- (UR-2, ST-1 Total -3 Positions)** - As part of District Team, You would be responsible for executing as well as managing partnership activities of the project at district level and provide inputs to the block teams for livelihoods interventions. You would assist the District Team in planning all livelihoods activities in the district. We are looking for a person with a Post Graduate Degree or PG Diploma in Rural Development/Management/Business Administration/Social Work/Agriculture & Allied/Development studies from a recognized University/Institute. You should have at least 5 years of relevant work experience in Government/development project. Candidate having graduation degree in agriculture with 8 years' work experience can also apply. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
26. **Project Manager-Finance- (UR-2, ST-1 Total -3 Positions)** - As part of District Team, You would be responsible for the smooth functioning of all financial and administrative systems in Block units and the District Unit. You would also manage and monitor flow of Project funds. Another key role would be periodic financial reporting to the State unit and coordinating with internal auditors. You would also guide

and train Block and district level accountants in proper book keeping & accounting. We are looking for a person with a CA/ICWAI/ MBA (finance) or CA (inter), ICWAI (inter) or PG degree in commerce from a recognized University/Institute. You should have at least 5 years of relevant experience of working on financial management, budgeting, developing financial system in Government/semi government agency, banking institutions, reputed financial firms or non government organizations. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

27. **Training & Administrative Officer- (UR-2, ST-1 Total -3 Positions)** - As part of District team you would be responsible for executing all training programmes, capacity building events& organized by district team and Administrative issues. You will act as trainer to demonstrate effective training techniques to the resource pool and closely monitor the trainings to ensure quality. You would also ensure all logistics and material support for smooth implementation of the district training plan. You would also be responsible for mentoring internal resource pool to deliver quality training. We are looking for a person with a Post Graduate Degree or PG Diploma in Rural Development/Management/Business Administration/Social Work/Agriculture & Allied/Development studies from a recognized University/Institute. You should have at least 5 years of relevant work experience in Government/development project. The gross monthly remuneration is Rs. 25,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
28. **Accounts Officer- (UR-2, ST-1 Total -3 Positions)** As part of District team, you would be responsible for the smooth functioning of all accounting & Audit systems in Block units and the District Unit. You would also manage and monitor Accounting system. Another key role would be periodic financial reporting to the State unit and coordinating with internal auditors. You would also guide and train Block and district level accountants in proper book keeping & accounting. We are looking for a person with an CA (inter), ICWAI (inter) or PG degree in commerce from recognized university /institute. You should have at least 4 years of relevant work experience of working on Accounts& Audit System, budgeting, developing Accounting system in Government/semi government agency, banking institutions, reputed financial firms or non-government organizations. The gross monthly remuneration is Rs. 20,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

Vacancies at Block Level

29. **Block Project Manager- (UR-3, ST-1, SC-1, BC I-1, Total -6)** - Based at the block level, you will lead the Block level team of the Programme, managing almost 25 staff working directly under you. You will plan and execute all project activities at block level. A key role would be to liaise with Govt line departments, banking institutions, civil society organizations and other external agency for project purposes. You would also nurture block level federations. You would be the overall in-charge of finance and administrative functions of the block unit. You should have managed a SHG promotion/ Livelihoods promotion programme, leading a team of field workers. Experience in SHG Bank linkage and liaison with government officials is essential. We are looking at persons with a PG degree/PG diploma completed in management/social work/ rural development/ agriculture and allied/Development studies from recognized university/institute. You should have at least 4 years of relevant work experience on successful leading of large and multidisciplinary team as well as executing livelihoods/ SHGs/ MF programmes in Government /Development project. Candidate having graduation degree in agriculture with 8 years' work experience can also apply. The gross monthly remuneration is Rs. 20,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.
30. **Account Assistant- (UR-3, SC-1, ST-1, BC I-1, Total-6)** - Based at the Block level you would be responsible for looking after all accounts related work, preparing periodic financial reports and operationalize prudent

financial norms within office. We are looking for persons with a Graduation in Commerce from a recognized university. The gross monthly remuneration is Rs. 8,000. However remuneration of suitable candidates can be fixed at higher side as per the society HR policy considering the total no. of experience/last remuneration drawn by the candidate.

Note: Reservation policy of Govt. of Jharkhand applies. The nos. of openings may vary depending on requirement. Only Qualified candidates will be called in in a phased manner.

- Reservation benefits will only be available to the domiciled residents of Jharkhand. Position wise vacancies, reserved under each category are given in the detailed advertisement at the website mentioned above.
- Government employees and persons employed with PSU/Banks are also encouraged to apply. Relevant deputation norms would be applicable for them.
- Retired Officials from Government / PSU/ Banks with relevant experience with enough zeal and willingness to work for the cause of the poor may also apply for suitable posts.
- Additional weight age would be given to current JSLPS staff those who have completed minimum 6 months service in JSLPS.

Duration: All Positions are offered on a contract basis for 3 years, renewed every year based on review of performance.

Following Terms &Condition for Young Professional.

- Maximum Age limit is 30 years for Young Professional
- Contract duration is two years for Young Professional

How to Apply: Candidates should apply online only. To apply online please go to: www.sids.co.in/jslps and click on apply online link.

JSLPS has contracted SIDS, New Delhi, an independent professional agency to fill these positions. Short listed applicants will be invited to appear for Selection Tests at Ranchi.

LAST DATE TO APPLY ONLINE IS: 04-03-2013, 6 pm.

Disclaimers: Mere eligibility doesn't guarantee a job. JSLPS reserves the right to shortlist most suitable candidates based on qualification and relevant experience.

Chief Executive officer, JSLP